COLCHESTER BOARD OF EDUCATION
Colchester, CT

PERSONNEL COMMITTEE - SPECIAL MEETING

September 20, 2021 ~ 5:30PM
Virtual Meeting Via BoardDocs and Zoom

MINUTES

MEMBERS PRESENT: Amy Domeika, Suesen Hickey, Chris McGlynn
ADMINISTRATION PRESENT: Superintendent Jeffrey Burt
OTHERS PRESENT: BOE Chair Mary Tomasi, BOE Member Jessica Morozowich, Director of Human Resources Shannon Ramsby

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Chair Domeika called the meeting to order at 5:30PM.

2. PUBLIC COMMENT
None.

3. *APPROVAL OF MINUTES
Motion by: S. Hickey
To approve the August 3, 2021 Personnel Committee meeting minutes.
Second by: C. McGlynn
Vote: Unanimous
Roll Call: S. Hickey, C. McGlynn, A. Domeika

4. *PRIORITY DISCUSSION/ACTION ITEMS
4.1 Human Resources Update
Director of Human Resources Shannon Ramsby shared an HR update. Discussion ensued on hiring since the summer and other personnel initiatives.
4.2 *Superintendent Evaluation Process
Superintendent Burt shared a sample superintendent evaluation developed by his professional association. A timeline for the process was discussed. There will be two initial reviews in August and December, with a final review in June.
4.3 Legislative Update
Superintendent Burt shared an update on how new statutory requirements will impact personnel. Shipman and Goodwin are providing policy updates for review.
4.4 Personnel Handbook Update
A digital copy of the Personnel Handbook is in development, to incorporate recent statutory developments.

5. PERSONNEL POLICIES - FIRST READING
5.1 *4118.11P Nondiscrimination (PERSONNEL)
5.2 *4118.112P Sex Discrimination and Sexual Harassment in the Workplace (PERSONNEL)
5.3 *4112.5P Employment Checks

Superintendent Burt shared policy updates recommended by Shipman and Goodwin based on legislative revisions. 4112.5P, Employment Checks, has undergone substantial regulatory revisions.
Motion by: C. McGlynn
To move the following policies to the full BOE for a first reading: 5.1 4118.11P Nondiscrimination (PERSONNEL); 5.2 4118.112P Sex Discrimination and Sexual Harassment in the Workplace (PERSONNEL); and 5.3 4112.5P Employment Checks
Second by: S. Hickey
Vote: Unanimous
Roll Call: S. Hickey, C. McGlynn, A. Domeika

6. PUBLIC COMMENT ON NEW ISSUES RAISED OR SUBJECTS DEVELOPED

None.

7. ADJOURNMENT

The meeting adjourned at 6:30PM.